

# Key Worker Learn/Care (COVID-19)

24/03/20

Thank you very much for the essential work that you are doing on behalf of our community. We are very pleased to be able to support you by caring for your child at this time. We want to make sure that we operate the highest possible health and safety standards and ask that you co-operate as follows:

- If you do not need the place please let us know the night before by emailing [SchooolsandLifelongLearning.BusinessSupport@edinburgh.gov.uk](mailto:SchooolsandLifelongLearning.BusinessSupport@edinburgh.gov.uk)
- Please do not take your child to school if they require any medicine to be administered
- Please be completely sure that you, your child, or anyone else at home does not have any symptoms of COVID-19, or has had them during the previous 7-14 days, as per NHS advice
- Please transport your child to school obeying social distancing guidelines
- Please observe social distancing guidelines during drop off by staying well back from others
- Please cleanse/wash your and your child's hands at entry
- Please bring ID with you to prove that you are a Key Worker
- Please sign the Sign In sheet and clearly record your place of work and contact details
- Please bring your child's home learning pack, or mobile device – they will complete tasks from it during the day
- Please familiarize yourself with your child's Group Leader – you will be told who it is by the Senior Leader (HT/DHT) in charge
- Your child will be in a small group with approximately 5 others
- Please reinforce social distancing with your child
- Please provide a snack for your child as normal
- Lunch will be provided by our Facilities' Management Partners
- Please ensure appropriate clothing and footwear for PE and outdoor play
- During collection, please also wash/cleanse hands and wait until your child is brought to meet you by the Group Leader
- Please ensure your child washes and changes their clothes when they return home
- Please ensure that clean clothes are worn in attending Learn/Care next day

Thank you very much for your cooperation.  
Stay safe!