



Advice to support Home learning



If staff are able, they will be delivering content and where possible, answering questions. Staff will be delivering content electronically via our usual digital platforms, so all pupils can access work at home. This guide is to support learners, parents and carers.

Show My Homework

Parents/carers guide: [Show my homework support for parents/carers](#)

Learner support: [How-to guides and support](#)

Office 365 through a browser (Mobile or Desktop)

Go to office365.edin.org, **where you will be met by this page:**

Sign In

EDINBURGH
THE CITY OF EDINBURGH COUNCIL

Microsoft Office 365 Login

Learning & Teaching

Type in your user name (payroll number for staff, SCN for students) and password.

User name:

Password:

Sign In

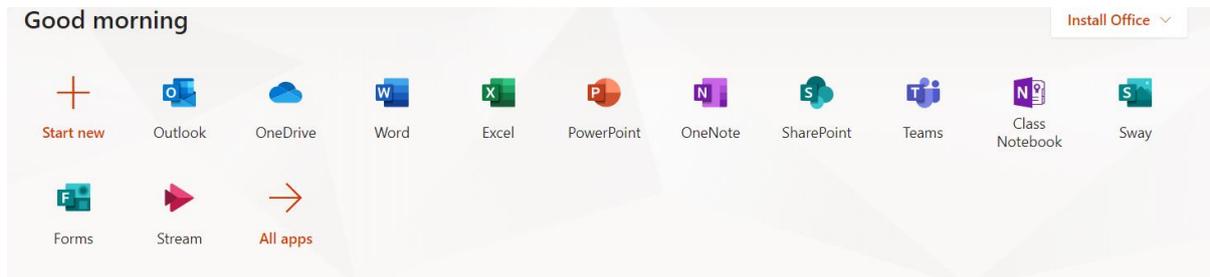
Username: Scottish Candidate number

Password: Unique to each individual (learners will already know this)

This information is the same information learners use to log onto the school computers.



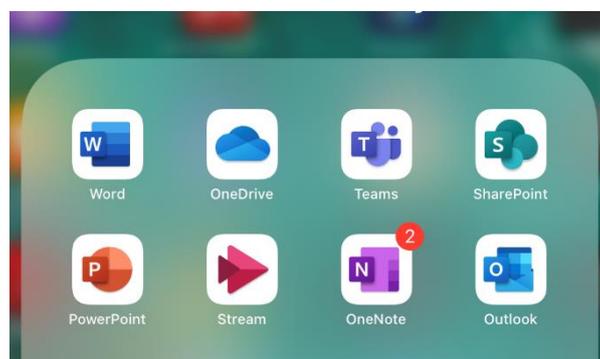
This will take learners to the office 365 landing page which looks like this:



From here they will be able to access the full office suite in web form.

Mobile Apps

Learners are also able to download a host of office apps on iPads and other mobile devices, including smartphones. These apps will support them in their virtual learning. Here are some of the apps we would recommend.:



When prompted, they should enter their login as SCN@ea.edin.sch.uk and use their unique password to link the app to their council account.



Microsoft Teams



Microsoft Teams acts as a hub for learning, where staff and pupils can communicate, complete assignments, and support virtual learning and teaching. It can be accessed through the desktop or through the mobile app.

Microsoft teams on a web browser

The main screen shows all your teams (classes)

The tabs on the left are available in any screen.

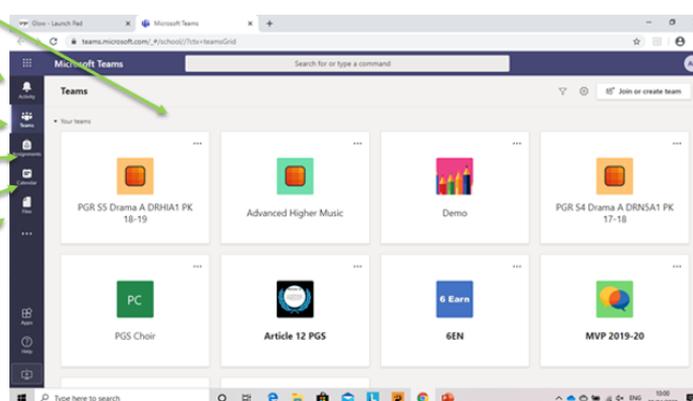
'Activity' is where you can see what's been happening, if anyone has posted...etc.

'Teams' clicking here, will take you back to the page that is shown

'Assignments' this will show you a list of all the tasks set for different teams

'Calendar' will give you an overview of what's happening when (assignments due/meetings etc)

'Files' will give you access to the documents for all of your subject teams.

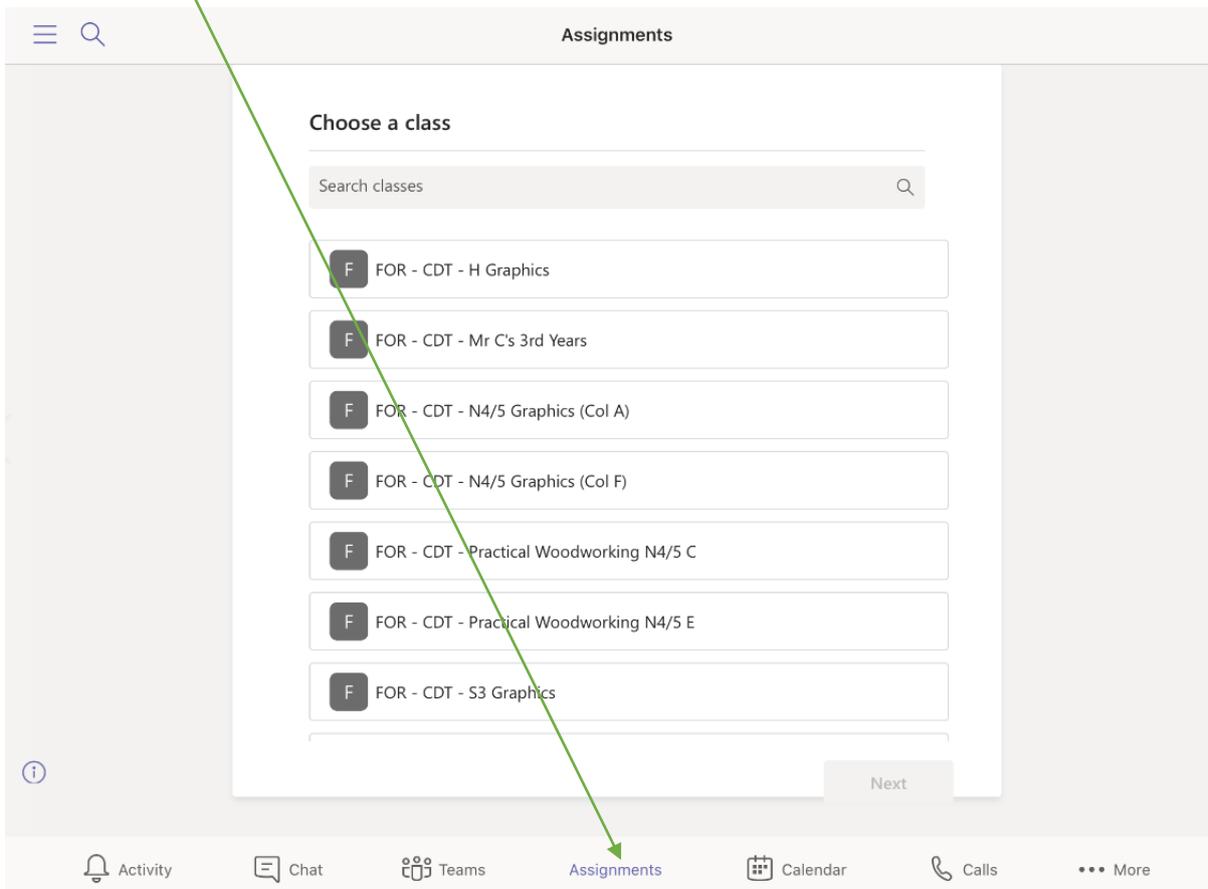


Microsoft Teams on a mobile app

Access to the various areas within Teams is accessed along the toolbar at the bottom which looks like this after you have opened the app:



From here you can access class assignments which allows you to see all of the assignments being set:



Assignments in Teams

Teachers will post different types of assignments for completion. An example of how one would look is shown here:

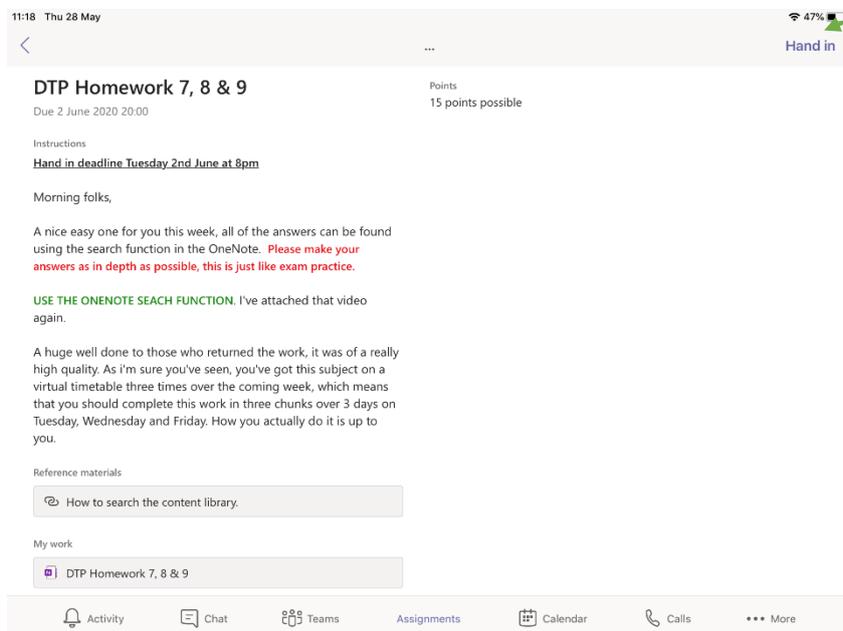
The screenshot shows a mobile interface for a Microsoft Teams assignment. At the top, the status bar shows the time as 11:18 on Thursday, 28 May, and a battery level of 47%. The assignment title is 'DTP Homework 7, 8 & 9', with a due date of '2 June 2020 20:00' and a total of '15 points possible'. The instructions section begins with 'Hand in deadline Tuesday 2nd June at 8pm' and 'Morning folks,'. The main text provides context: 'A nice easy one for you this week, all of the answers can be found using the search function in the OneNote. Please make your answers as in depth as possible, this is just like exam practice.' A green arrow points from this text to a reference material titled 'How to search the content library.' Another green arrow points from the text 'USE THE ONENOTE SEACH FUNCTION. I've attached that video again.' to the 'My work' section, which contains a submission titled 'DTP Homework 7, 8 & 9'. The bottom navigation bar includes icons for Activity, Chat, Teams, Assignments (which is highlighted), Calendar, Calls, and More.

This assignment requires learners to read the description, look at the reference materials and then complete a NoteBook page.

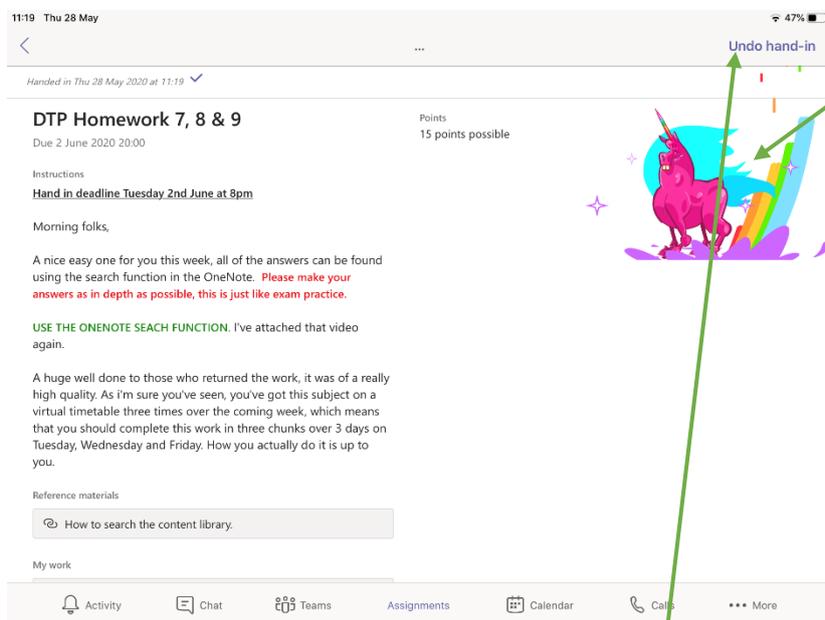


Hand-In Assignments

It is really important that as assignments are completed, they are handed in. This allows staff to assess the completed work and without it being done can lead to work not being assessed. The Hand-In assignment button is in the top right hand corner.



When an assignment is submitted, a small graphic will appear to confirm.



At this stage you will also have the option to undo hand-in, in case you want to make changes to your work.



Some further supports

Other general websites that are available to help support learning at home include –

Scholar - <https://scholar.hw.ac.uk/> - all S4/5/6 pupils have a log-in for Scholar. This is a great resource developed by Heriot Watt University. They have materials available for the courses listed below. If a student has forgotten their log-in details, please email: admin@forrester.edin.sch.uk

Available Courses

Science and Mathematics				Languages				Business			
	N5	H	AH		N5	H	AH		N5	H	AH
Biology	✓	✓	✓	English	✓	✓	✓	Accounting		✓	✓
Chemistry	✓	✓	✓	ESOL	✓	✓	**	Art and Design		✓	
Computing Science	✓	✓	✓	French	*	✓	✓	Business Management		✓	✓
Human Biology	**	✓	**	Gaelic	*	✓		Economics		✓	✓
Mathematics	✓	✓	✓	German	*	✓	✓	Psychology		✓	**
Physics	✓	✓	✓	Mandarin	✓						
				Spanish	*	✓	✓				

SQA past papers - <https://www.sqa.org.uk/pastpapers/> - all past papers, plus marking instructions, for the last three years are available here.

BBC Bitesize - <https://www.bbc.co.uk/bitesize> - there are some great resources here for all pupils from the Scottish curriculum.

Video Support

Pupil Support Channel - <https://web.microsoftstream.com/channel/d96d41e9-4697-43b9-96e0-49f035a91901>

Parent/carer support - <https://www.youtube.com/playlist?list=PLXw8f6GseX3yXiW-o4sBVvkgIzLYoJCiS>

