



Forrester High School

RESPECT • BELIEVE • ACHIEVE

P7 Parents' Information Evening

Aims of the session

- Meet the team
- Hear about our values and ethos
- Share some practical information



Forrester High School Values



The Forrester Way

The Forrester Way



The 3 Student Rules

- Be Ready
- Be Respectful
- Be Responsible



The 3 Staff Rules

- Be Calm
- Be Consistent
- Be Fair



Consistencies



1. Meet and greet, end and send
2. Open door
3. Circulate around the class
4. Catch them getting it right
5. Retain ownership of a situation, personally follow up

Consequences

1. Reminder of the rules
2. Tell
3. Warn
4. Last warning
5. Moved seats
6. Time out and micro-script
7. Repair



Take emotion out of the situation

Micro-script



1. I've noticed you....
2. You are not showing our 3 rules
3. You have chosen to...
4. I need you to...
5. I remember you were good last week...
6. That is what I need to see...
7. Thank you for listening

Talk side on

Avoid

- Asking why?
- Asking questions
- Asking young people to look you in the eye

We need to discuss this later

Mini-Restorative



What went wrong?
How can we fix it?

Appropriate for minor or major incidents.

Clean slate

Positive recognition



- Verbal feedback
- Written feedback
- Contact home
- Recognition walls
- Twitter



The 3 Rules

Be Ready

Be Respectful

Be Responsible

- **Be Ready:**
 - Wear uniform
 - Bring equipment
 - Be on time
 - Listen and participate
- **Be Respectful:**
 - Use appropriate language and tone
 - Good manners
 - Represent Forrester at its best, in school, out of school and online
- **Be Responsible:**
 - For your own learning
 - For your work space



Support

- **S6 Buddies**
- **Pupil Support Leaders**
- **Support for Learning Team**
- **Pupil Support Officers**
- **Well-being Hub Team**
- **Class teachers**
- **House Heads**
- **Office Team**
- **School Partners**



Classes

- Communication with primaries
- Transition Teacher
- Sharing of information – Team Meeting
- Balance:
 - Gender
 - School
 - Needs
- Familiar faces but not friendships
- House Groups
- Practical and non-practical



The Three Days:

- **Day One:**
- **8.30 – 3.10**
- **Start in the assembly hall**
- **Meet your class**
- **Experience some subjects**

- **Day Two:**
- **8.30 – 3.10**
- **Meet buddies in the hall**
- **Follow your timetable**
- **Experience a typical day at Forrester**

- **Day Three:**
- **8.30 – 3.10**
- **Meet buddies in the social area**
- **Games in the afternoon**



KEY INFO:

- **Wear Primary School Uniform (days 1 & 2)**
- **Wear PE kit on Day 3**
- **Bring a snack**
- **Bring a packed lunch**
- **Bring a water bottle**
- **Bring a pencil case**



AUGUST

- 8.30 – 3.20/Friday 12.55
- Day One Assembly
- Buddies
- Tours
- Building relationships
- Learning systems



LUNCHES

- **12.55 each day**
- **Packed lunch or school lunch in the social area**
- **Pay with a pin number issued at the start of term**
- **Put money into your account via parentpay**
- **S1s do not get to go out for lunch in the first weeks – they will get to go to the canteen early**



UNIFORM



WHY?

- Give pupils a pride in, and a sense of belonging
- Discourage competition among pupils
- Improve security by making it easier to identify intruders

WHAT?

- Black or white Forrester polo shirt; or shirt and tie
- Black Forrester Jumper/Black Jumper(no logo)
- Black trousers/skirt



Moving into High School

Jenny Love - Education Wellbeing
Officer

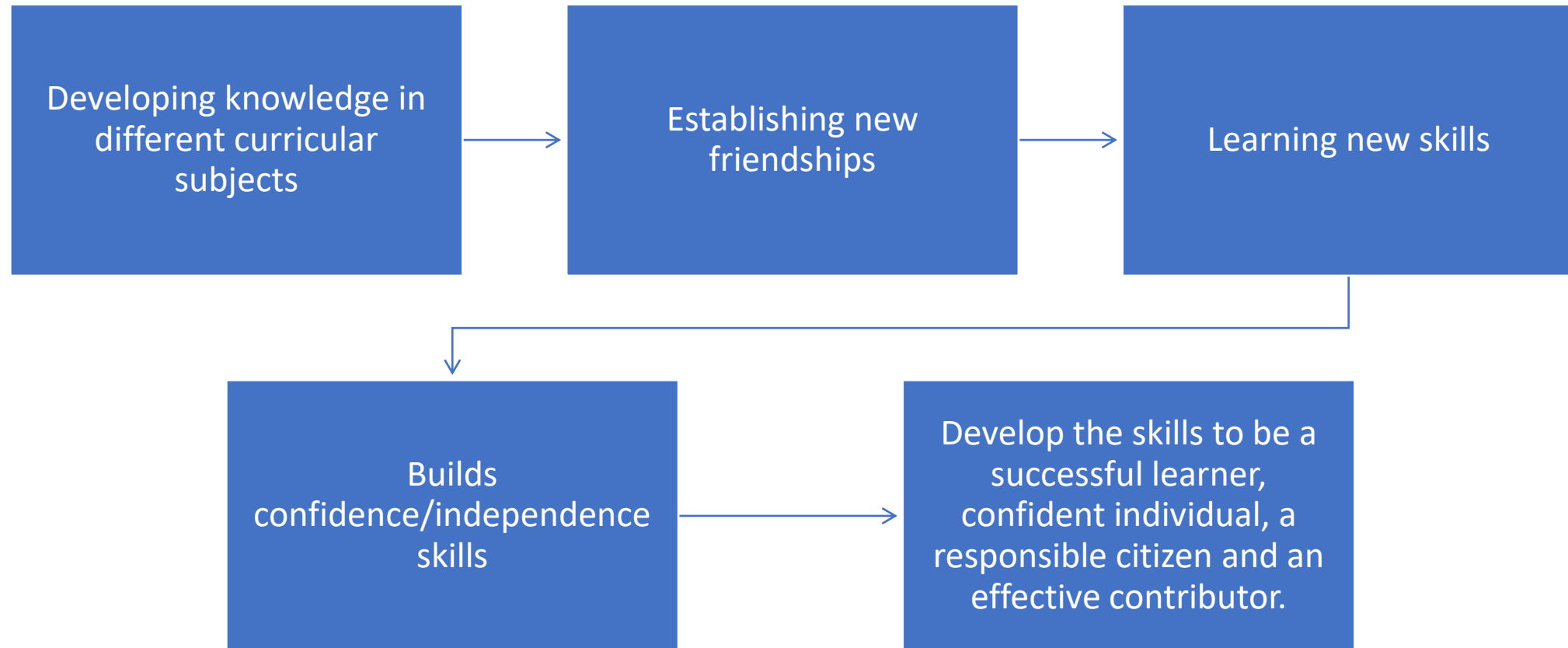




Aims

- Attendance and Attainment
- Monitoring attendance/communication
- Absences
- Lateness
- Family engagement and support in our community

Attendance = Attainment



Monitoring Attendance





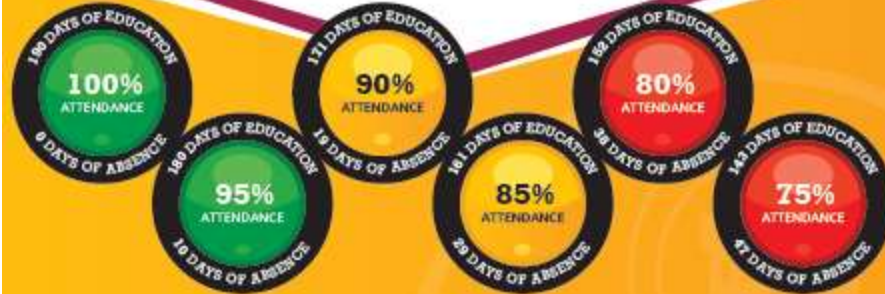
**Forrester
High School**



EVERY DAY COUNTS

Good attendance at Forrester means
being in school every day, ready to learn.

190 DAYS IN A SCHOOL YEAR



190 school days in a calendar year

This means there are 135 days not in school available for Chicago-like appointments and holidays.

Did you know?

A two week holiday in most states means that the highest attendance you can achieve is 94.7%.

Did you know?

If you are 10 minutes late each day you will have missed 2.5 full weeks of school in one year.

Good time keeping at Forrester means

Be in school, on time every day, ready to learn.



3 SCHOOL DAYS LOST PER YEAR



6.5 SCHOOL DAYS LOST PER YEAR



10 SCHOOL DAYS LOST PER YEAR



13 SCHOOL DAYS LOST PER YEAR



18 SCHOOL DAYS LOST PER YEAR

“Together we...”

respect • believe • achieve

What Attendance Percentage Means...

- This table explains what your attendance percentage means **during a whole school year**.
 - City of Edinburgh Council expect all children's attendance to be over 93%.

Attendance during school year	Equivalent days absent	Equivalent weeks absent
100%	0	0
95%	9 days absent	1 week 4 days of missed learning
90%	19 days absent	3 weeks 4 days of missed learning
80%	36 days absent	7 weeks and 3 days of missed learning (half a term)
75%	45 days absent	9 weeks and 1 day of missed learning (almost a full term)
50%	90 days absent	20 weeks of missed learning (Half of the school annual session absent)

Seemis - Education Management Information System

Individual Attendance Summary from 1/8/23 AM to 13/5/24 PM

Legend

- Present	+ Part Time Timetable (health related)	⊞ Trisany
- In school but not in class	+ Late during registration	A Other Authorized Absence
B Business with educational provision	C Closed (e.g. election)	D Self Certified
E Authorized Parental Holiday	F Medically Certified	G Parental Holiday
H School Not Afloat	H Holiday	I In-Service
J Late (arrives before mid-opening)	K Late (arrives after mid-opening)	M Missing
N Other Unauthorized absence	O Other attendance out of school	P Medical or Dental Appointment
Q Exceptional domestic etc. (authorized)	R Exceptional domestic circumstances	S Study Leave
T To be Confirmed	U Unexplained Absence	V School Visit
V Field Trip	W Work Experience	X Exclusion
Y Part Time Timetable (exclusion related)	Z Extended leave with parental consent	

Authorized Absences (openings)	11
Unauthorized Absences (openings)	4
Exclusions (openings)	4
Occasional Late (openings)	12
Actual Attendance of Profile (openings)	265 / 276
Attendance Rate	96.01%

Reg. Group	PSA	DESE	Student Code	Q997	(13/Aug/2023)
Men Group:					
2228					
04/Aug/23					
07/Aug/23					
10/Aug/23					
13/Aug/23					
16/Aug/23					
19/Aug/23					
22/Aug/23					
25/Aug/23					
28/Aug/23					
31/Aug/23					
03/Sep/23					
06/Sep/23					
09/Sep/23					
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14/Jul/24					
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23/Jul/24					
26/Jul/24					
29/Jul/24					
01/Aug/24					
04/Aug/24					
07/Aug/24					
10/Aug/24					
13/Aug/24					

Attendance recording

13/Nov/23	-----	-----	-----	-----	-----
20/Nov/23	-----	-----	-----	-----	-----
27/Nov/23	-----	-----	-----	-----	-----
4/Dec/23	-----	-----	-- PPP --	-----	-----
11/Dec/23	-----	-----	-----	-----	-----

19/Feb/24	-----	-----	-----	-----	-----
26/Feb/24	-----	-----	-----	-----	-----
4/Mar/24	-----	-----	DDDD DD	DDDD DD	-----



When Is It Not Ok To Be Absent?

- ❌ If your young person is too tired.
- ❌ If their friend is not going to school.
- ❌ If it is their birthday 🎂
- ❌ If they are little bit unwell but are still well enough to go out with your friends.
- ❌ If they don't like a particular lesson that is happening that day.
- ❌ If they have fallen out with a friend.
- ❌ If they don't have uniform.
- ❌ If there is a trip they don't want to go on.
- ❌ If they are avoiding a consequence.
- ❌ The weather is bad ☁️
- ❌ If it is Friday!

What Can Happen if Your Young Person Does Not Attend School Enough?

Meeting with school support staff	Young Person's Planning Meeting	Referral to Education Wellbeing Service	Referral to Social Work and/or SCRA (Children's Reporter)
<p>School will look to how they can help your young person attend school as much as possible.</p> <ul style="list-style-type: none"> • Phone call from a member of staff. 	<p>You are invited into school for a Young Person's Planning Meeting (YPPM) to discuss concerns and supports.</p> <ul style="list-style-type: none"> • Young person will attend meeting or views will be gathered. • Update from all subject teachers or any other professionals involved. • Refer for additional supports. • Plan/next steps. 	<p>Education Wellbeing Officer will be in touch to arrange a home visit and discuss barriers.</p> <ul style="list-style-type: none"> • Home visits • Liaise with schools. • Refer for additional supports. • Follow up home visits/meetings. 	<p>You will be asked to attend official meetings to discuss your young person's attendance and welfare.</p> <ul style="list-style-type: none"> • Views from all professionals involved. • Young person will be included in these meetings.

Lateness



Impact of lateness

- If your young person arrives late for class:
 - It can be embarrassing for them.
 - They don't have the social time to settle into class.
 - They miss out on important learning, which could affect their achievement.
 - They may disrupt the learning for the rest of the class.
- What you can do:
 - Have a regular routine for the start of each day.
 - Encourage your young person to get their clothes and school bag ready before they go to bed.
 - Set a reasonable bedtime to make sure they get enough sleep.
 - Remove electronic devices from their bedroom at night-time.

Support



• Support – is a partnership

• Family and Household Support



• Mediation groups Support groups



• Young carer supports



• Family Activities



Befriending



• Additional Support needs and Disability supports Autism Eating



Healthy



• Mental Health



• Substance Abuse

• <https://www.edinburgh.gov.uk/supportforfamilies>

Young Parents

Parenting groups

Youth





Summary

- Attendance and Attainment
- Monitoring attendance/communication.
- Absences
- Lateness
- Family engagement and support in our community

Thank you



How can you help?



- Create routines at home – bag check, reading, charging the ipad, homework habits
- Check the website/X/emails for updates
- Talk to us - let us know if your child needs help or if there is something happening that might affect them in school
- Help us to build resilience
- Encourage effort and hard work

Connect with us

- Parent Council
- Parent Consultations
- Information Evenings
- Partnerships



Questions

