



## Forrester High School Parent Council Meeting

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|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Date & Time: | Tuesday 29 <sup>th</sup> April 2025 - 7pm to 8.30pm                                                                                                                                                                                       |
| Location:    | Forrester High School Meeting Room                                                                                                                                                                                                        |
| Attendees:   | Laetitia Wilson (Deputy Chair), Sandra Donaldson (Secretary), Steven Small (Head Teacher), April Forsyth, Samm Hamilton, Mark Peart, Susan Stevens, Fiona Blair, Donna Lumsden, Kate Givan, Katy Guthrie, Francisca Akujobi, Kate MacPhie |
| Apologies:   | Jeimmy Suarez Martinez, Emma Spence, James Hardacre                                                                                                                                                                                       |
| Guests:      | Cllr Euan Hyslop                                                                                                                                                                                                                          |

| Agenda Item                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Timings     | Paper | Who    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------|--------|
| <b>1 Welcome &amp; Apologies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 7.00 – 7.05 | N     | LW/SD  |
| <b>2 Previous Minutes/ actions</b> <ul style="list-style-type: none"> <li>SS to look into Comms to parents around events in school (such as Purple Day)</li> <li>SS to look into uncashed cheques</li> <li>SS to check procedure for releasing students for appointments</li> <li>SS to look into queues at lunchtime</li> <li>AF to look into donations from Burtons/Morrisons for Easter Study</li> <li>SD and JH to attend S1 parents; evening</li> <li>JH &amp; Katy G to attend parent info evening (12 June?)</li> <li>SD to contact Broomhouse and Gylemuir about promoting PC</li> <li>SS to speak to LC to see if P7 parent pack for transition can be updated to include PC info</li> </ul> | 7.05 – 7.10 | N     | SD     |
| <b>3 Headteachers report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 7.10 – 7.40 | N     | SSm    |
| <b>4 Treasurer Report</b> <ul style="list-style-type: none"> <li>Treasurer update</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 7.40 – 7.50 | N     | ES/All |

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| <b>5 Easter Study feedback</b>                                                                                                                                                                                                                                                                                      | 7.50 - 8.00 | N | All    |
| <b>6 Activities week</b> <ul style="list-style-type: none"> <li>Is there any update?</li> </ul>                                                                                                                                                                                                                     | 8.00 - 8.05 | N | LW/SSm |
| <b>7 AI policy and guidance for staff and pupils</b>                                                                                                                                                                                                                                                                | 8.05 - 8.10 | N | KG     |
| <b>8 Updating PC page on website</b>                                                                                                                                                                                                                                                                                | 8.10 – 8.15 | N | JH     |
| <b>7 PC activities</b> <ul style="list-style-type: none"> <li>Any upcoming parental events with opportunities to promote PC involvement?</li> <li>Raising Teens with Confidence any support needed?</li> </ul>                                                                                                      | 8.15 – 8.20 | N | All    |
| <b>8 Teacher recognition</b>                                                                                                                                                                                                                                                                                        | 8.20 - 8.25 | N | All    |
| <b>9 Any Other Business</b>                                                                                                                                                                                                                                                                                         | 8.25 – 8.30 | N | All    |
| <b>DATE OF NEXT MEETINGS:</b><br><b>10 September 2024 – James Hardacre (8 October 2024 – re-scheduled)</b><br><b>12 November 2024 – April Forsyth</b><br><b>14 January 2025 – Kate Givan</b><br><b>18 March 2025 – Susan Stevens</b><br><b>29 April 2025 – Laetitia Wilson</b><br><b>10 June 2025 (AGM) - Joint</b> |             |   |        |